

## Response to Questions – CPSF Investment Manager RFP 2011

October 19, 2011

We note in the initial RFP, the email address for submissions was inadvertently typed incorrectly. The correct email address is:

columbiapublicschoolfoundation@gmail.com

(.com rather than .org). For that reason, we will continue to accept additional questions regarding the RFP until 5 p.m. on Friday, October 21, 2011. We will have our responses for any questions received posted by 5 p.m. on Tuesday, October 25, 2011. We apologize for any inconvenience this error may have caused.

### **To date, we have received one question:**

*“We are very interested in submitting a RFP for the management of CPSF funds. The online instructions state clearly that “All proposals must be submitted on this form.” The RFP Response Form itself has only one section (“Contact Information”) where such information can be so submitted. I assume that all other information we supply can/should be stapled to the Response Form and that we are actually to fill out the Contact Information section on the front page. Am I correct?”*

Response: We note that the response form was provided as a Word document, which can be edited to include responses. Since it is editable, we expect the responses to be inserted following the questions. Using this form will allow us to more easily compare responses. Attachments may be submitted with a response, however, each attachment should be separately labeled and referenced in the answer to the appropriate section of the form.